Little Ealing
PRIMARY SCHOOL

Policy	**Admissions**
Last amendment date	**October 2026**
Renewal cycle	**Annual**
RENEWAL DATE	**October 2027**

Little Ealing Primary School is a community school within the London Borough of Ealing. Ealing Council is responsible for deciding and administering the admissions policy for this school. Parents have a right to express a preference for the school they wish their child to attend.

There is no longer a defined catchment area for this school and places are allocated based on the following criteria and distance from the school. The same criteria will be used to allocate any vacancies remaining after all criteria/distance area children have been accommodated.

The criteria listed in order of priority are:

1. **Children who are looked after or were previously looked after.** Looked after children and children who were previously looked after but immediately after being looked after became subject to an adoption, a child arrangements order, or special guardianship order. (See below for definitions of children who are looked after or were previously looked after).
2. **Children who appear to have been in state care outside of England.** Children who appear to the Local Authority to have been in state care outside of England and ceased to be in state care as a result of being adopted (See below for definition of state care outside of England)
3. **Siblings.** Children with a brother or sister will be attending the primary school (not the nursery class) at the time of admission. Children with a brother or sister at the primary school (not the nursery class) at the time of admission (see below for definition of a sibling).
4. **Distance from home to school.** Other Children, with priority given to those living closest to the school.

More detailed information on the criteria above can be found here:
https://www.ealing.gov.uk/downloads/download/1326/determined_admissions_arrangements

Prospective parents should contact Ealing Council to find out about admissions arrangements:
Applying for an in year primary school place | Apply for an in year primary school place | Ealing Council

Contact London Borough of Ealing's Admissions (tel: 020 8825 5511 9am-12pm)

School Tours for Admissions
Prospective parents are encouraged to contact the school Admin Team (tel: 020 8567 2135 or information@leps.org.uk) to book a place on a school tour with a member of the Senior Leadership Team.

IN-YEAR ADMISSIONS
Children who join Little Ealing Primary from other local schools, schools elsewhere in the UK or overseas during the school year are known as 'in-year' admissions. In-year admissions for Little Ealing Primary are managed centrally by Ealing Council and are based on the current admission criteria for community schools.

Steps to joining Little Ealing Primary are:
1. Contact the in-year school admissions team at Ealing Council: https://www.ealing.gov.uk/info/201116/in-year_admissions
2. Once Ealing Council has notified you of a place at Little Ealing Primary for your child(ren), make arrangements to visit us. Contact our Admin Team - tel: 0208 567 2135 or information@leps.org.uk
3. A member of the Senior Leadership Team will meet you and your child(ren) to discuss the circumstances in which the proposed transfer is taking place, tour the school, and answer any questions you may have.

Contact London Borough of Ealing's In-year Admissions - tel: 020 8825 6339 9 am – 12 pm or email: in-yearadmissions@ealing.gov.uk

JOINING LITTLE EALING'S NURSERY

Little Ealing Nursery is an educational setting that follows many of the same pedagogical practices as the rest of the school. We are delighted to be able offer 15 hour places or 30 hour places at our nursery for eligible parents.

In addition to the 15 hours of Nursery provision for all children, working parents will be able to get an additional 15 hours of free childcare, bringing the total number of hours to 30 a week for children aged 3 and 4 years.

15 hours will be offered over five days from 9:00 am – 12:00 (Noon).

30 hours will be offered over five days from 9:00 am – 3:00 pm. A short break will be taken during lunchtime, where the children will eat their packed lunch. The children will be supervised by our SMSAs.

To qualify for the 30 funded hours:

- Both parents are at work or single/sole parent is in work
- Be employed or self-employed
- Each parent earns less than £100,000.00 per year
- One parent works and one is on a specific disability or caring benefits
- Parent/s work/s for at least 16 hours or on zero-hours contract/s
- you must be able to provide a National Insurance Number

A joint online application system will provide simple and straightforward access to register on the scheme. Checking of eligibility will be undertaken by Her Majesty's Revenue and Customs (HMRC). The school can offer an additional 15 hours to those not eligible for the funded 30 hours provision. However, a fee will be charged, and Childcare Vouchers are accepted by way of payment.

Little Ealing Primary School handles admissions for our Nursery, using the same criteria as the London Borough of Ealing does for their community school admissions.

Children are eligible to start Nursery the September after they turn three years old. You can apply for a place once your child is two years old but when you apply makes no difference as long as you apply before the 15th January deadline.

Application forms are not available online and **must** be collected from the school. The application form, plus the originals of the birth certificate and proof of address, must be returned to the school, where the school will take copies of the supporting documents.

Nursery places are allocated during January.

Admission to the Nursery does not guarantee admission to Little Ealing Primary School.